

**PRIVACY NOTICE****CLEAR FORM**

1. Griffith University ("**Griffith**") produces a variety of multimedia products to be used to for marketing, promotional, educational and research purposes. We invite you to participate or contribute to the creation of these multimedia products.
2. The multimedia products may use material (such as images or recordings) that includes details of your face, voice, physicality and appearance, gender, ethnicity and other characteristics. In some instances, our initial capture of images and recordings may be unable to exclude or filter you out (e.g., where images are captured in group settings). However, if you do not consent, we will not use or publish images or recordings of you that cannot be obscured, redacted or otherwise de-identified.
3. We are seeking your consent to use and publish your image, audio-visual recording and voice recording in the creation of the multimedia products. The consent you provide will be valid for a period of 5 years, unless you revoke it or give Griffith permission to extend it.
4. You are free to revoke your consent anytime. Upon revocation, Griffith will stop using your personal information in accordance with the requirements of privacy law. Typically, this means we will stop using your image but in some situations, such as where the image or recording is no longer under Griffith's control, we may not be able to unpublish it (for example, where it has been printed and shared with third parties).
5. Our copyright of photographs and audio recordings – Copyright and privacy are not the same thing. Privacy is about how we collect and handle your personal information (e.g., your images and audio recordings) in accordance with privacy principles. Copyright is about our ability to use, reproduce and share the images we capture of you as part of our cache of original works once you have consented below.
6. For more information about how Griffith handles your personal information read our [Privacy Statement](#)

**CONSENT**

7. Tick all that apply:

I consent for Griffith, its employees or agents to create a written transcript from an audio-visual recording of an interview or from an unrecorded interview conducted by telephone or in person.

I consent for Griffith, its employees or agents to use or publish any combination of my still images, audio visual recordings and written transcripts to create multimedia products to be used for educational, promotional, marketing and research purposes.

**OTHER TERMS**

By signing this form:

8. I declare that any statement I may make during the interview or recording is, to the best of my knowledge, honest, accurate and my true opinion;
9. I acknowledge that all rights, title and interest in or relating to any still images and video recordings of me (including the accompanying audio) taken by or on behalf of Griffith belong to Griffith absolutely for its own use;
10. I warrant that, to the extent I have provided Griffith with additional written, visual or audio material ("**additional material**") for inclusion in the multimedia products:
  - (a) I am the author of such additional material and I waive my moral rights in such material (as defined in the *Copyright Act 1968*); or
  - (b) I have obtained all licences, permissions and waivers from the authors of such additional material as are necessary to ensure that I am authorised to provide it to Griffith for inclusion in the multimedia products;
11. I release Griffith from any claim by me, or on my behalf, arising out of:
  - (a) my participation in this activity, except to the extent that Griffith's negligent act or omission or wilful misconduct contributed to such claim; and/or
  - (b) Griffith's use of the multimedia products, except to the extent any such use is inconsistent with the consent I have provided in this form.

To be completed by Griffith staff (before form is signed):

Project details:

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Subject to any conditions?

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**SIGNED** by (or on behalf of \*) the TALENT:

Talent's Full Name:			
Talent's age:	<input type="checkbox"/> 18 years +	<input type="checkbox"/> under 18 years	
<i>* If the Talent is under the age of 18, the email &amp; phone details below should be those of the Talent's parent or legal guardian (not those of the minor), and this form <u>must</u> be signed by the parent / guardian on their behalf. By signing, the parent / guardian consents to the minor's participation in the above activity and acknowledges and agrees to the above statements on their behalf. The under-age Talent (minor) should <u>not</u> sign the form.</i>			
Contact details & signature of: <input type="checkbox"/> Talent (only if 18 years +); or <input type="checkbox"/> Parent / guardian	Email Address:		
	Phone Number:		
	Signature:		
	Date:		